

Type of Opportunity: Health Promotion

Company Name: Planned Parenthood Of Washington DC Job Type: Full-time

City: Washington D.C.

State: D.C.

Job Title: Health Training Manager

Details: Planned Parenthood of Metropolitan Washington, D.C. was founded on the visionary idea that access to sexual and reproductive health care could transform people's lives. For nearly 80 years, PPMW has provided high quality, supportive reproductive medical care for families in the DC metro area. PPMW's mission is to provide high quality, affordable reproductive health care; promote education programs that empower all individuals to make informed & responsible reproductive choices; & to protect the right to make those choices. PPMW is the oldest & largest provider of family planning services in Metropolitan Washington, serving DC, Maryland & Northern Virginia.

#### JOB SUMMARY:

With the Senior Director of Education and Engagement, develops, implements and directs PPMW's professional training programs focusing on both youth and adults that are medically accurate, age appropriate, and culturally competent. The Training Manager will be responsible for developing training for youth serving professionals, trusted adult health messengers, and peer health educators. As well, the Manager will respond to requests from external partners for programming, assists the Manager of Education with monitoring and evaluation activities, implements sexual and reproductive health programs, provides oversight and strategic collaboration for grant funding, and promotes the PPMW's health center services within the DC metropolitan region.

#### ESSENTIAL FUNCTIONS:

Develop and manage the creation and implementation activities for external professional training; implement training for youth serving professionals, sexual & reproductive health professionals, and others in the field.

Refine and build policies and curricula incorporating best practices in professional development training and peer education.

Develops, recruits for, and operates Trusted Adult programming, expanding PPMW's education programming throughout the Washington, DC region.

Manages PPMW's Peer Health Educator program; a peer-leadership program focused on deepening impact within the community through peer-to-peer training.

Establish community partnerships and liaise with current grantors, local organizations, and governmental agencies.

Manage all requests for programming from external partners. Ensures all requests are met in a timely manner and in conjunction with the Education and Engagement Team.

As needed, conducts education and training with internal stakeholders.

As needed, implements sexual and reproductive health education programs that are medically accurate, culturally competent, and age appropriate.

Keep up to date on emerging best practices to promote healthy sexual behavior and effective training

techniques.

Track and report number of individuals who receive programming each month.

Manage program budgets and reporting with input from the Senior Director of Education and Engagement.

With the Manager of Education, develop and implement monitoring and evaluation for professional development programs and peer health education programs.

Develop networks of community organizations, attend community partner meetings and expand market for training engagements. Maintain good working relationship with community organizations.

Perform other duties as assigned by the Senior Director of Education and Engagement.

#### EDUCATION AND/OR EXPERIENCE:

Four years' experience and knowledge of training and practice, sexual and reproductive health, family planning, human sexuality, and other reproductive health topics.

Proven skills in training and curricula development.

Demonstrated ability to develop and implement community programs on a local level.

Outstanding organizational and reporting skills.

Excellent oral and written communication skills.

Proven ability to create and maintain strategic partnerships.

Proficiency working with a Microsoft Office Suite.

Ability to work in a diverse environment.

Able to work effectively as a collaborative team member.

Commitment to the goals and philosophy of Planned Parenthood of Metropolitan Washington.

Commitment and knowledge of the DC Metropolitan Region.

Master's degree in Public Health or related field preferred, but not required.

Spanish fluency preferred, but not required.

#### QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### OTHER SKILLS AND ABILITIES:

Willingness to function as a role model and educator.

Ability to efficiently manage and communicate with staff.

Ability to work independently as well as collaboratively with members of our health care team.

Ability to work with staff and patients/participants from diverse communities.

Commitment to excellent customer service.

Maintains professional growth and development through continuing education, including participation in conferences, workshops, and professional affiliations.

#### PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The position is predominantly sedentary requiring the ability to sit, bend, stand and walk.

May require occasional stooping, reaching, stair-climbing and repetitive motions of the hands and wrist related to writing and typing at an electronic keyboard. Rarely requires kneeling, pushing/pulling and repetitive motions of the feet.

Physical demands of the position necessitate hearing, talking, handling and grasping regularly. May require lifting up to 30 pounds. Specific vision conditions include close vision reading. Requires the ability to operate a computer, telephone, fax, copy machine and adding machine or calculator.

#### WORKING CONDITIONS:

The position is generally performed in an office environment but involves frequent interruptions. The noise level is generally low to quiet. The work environment characteristics are representative of those an employee encounters while performing the essential functions of this position.

Reasonable accommodations, however, may be made to enable individuals with disabilities to perform said essential functions.

Occasional evening and/or weekend hours may be necessary. This position requires occasional traveling within the Metropolitan Washington area, therefore a valid driver's license, and auto insurance in accordance with agency liability standards is required. Must have reliable transportation.

While this description is intended to be an accurate reflection of the current position, it is not necessarily exhaustive of all responsibilities, duties, efforts, requirements or expectations of this position. Management reserves the right to revise or amend this description to include or remove tasks as circumstances change and the needs of PPMW so dictate.

Please use link below for job application

PPMW is an equal opportunity employer committed to diversity in the workplace.

#LI-RP1

8 days ago

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

First Name: Planned Parenthood - Washington DC Last Name: Education Office

Telephone: 202-423-5287

Email: <https://ppmw.bamboohr.com/jobs/>